

UPC POLICY - TERMS & CONDITIONS FOR CHAIN SAW USE IN FARMERS FIELD

The use of chainsaws by volunteers in Farmers Field will be covered by the UPC Insurance Policy at no extra cost to the Parish Council specifically under the Employers and Public Liability sections (volunteers will be treated as employees when working on UPC owned land) providing that:

- Operators are appropriately trained and qualified **PRIOR** to any chain saw work being undertaken in Farmers Field (e.g. Lantra or NPTC to standard C30/31).
- Valid Training Certificates are to be provided to and held by the Parish Council (The Clerk) prior to any works being undertaken.
- Refresher training is to be undertaken when due or as specified in training certificates.
- This insurance cover will only apply for works pre-authorised by the Parish Council on land owned / managed by the Council, Lead Councillors should be informed well in advance of intended works.
- Works are only carried out strictly within the terms and conditions of the training certificates / qualifications and in accord with industry standards / guidelines HSE INCG317* and FISA 301**.
- Chain saws are only to be used / handled / operated by designated volunteers who have completed the training and gained certificates / qualifications.
- There is to be no working at height with chain saws unless specifically covered by training certificates; this work will need to be carried out by external qualified contractors with their own public liability insurance.
- Appropriate PPE in good condition is to be used by chain saw operatives at all times when undertaking chain saw work (including helmet/visor/ear defenders, protective boots, jackets, trousers and gloves designated for chain saw use).
- All chain saw equipment is to be up to the job and well maintained, maintenance certificates / invoices are to be provided to the Council whether or not refunds are being claimed.
- Documented and appropriate Risk Assessments are to be made whenever chain saw work is to be undertaken, these are to be copied for approval to UPC **IN ADVANCE** of work being undertaken. Assessments should take account of the fact that the Field is surrounded on two sides by footpaths and the B3098 running along the third side.
- Method Statements are to be prepared for all works involving trees.
- No lone working is permitted at any time.
- Members of the public are to be safeguarded at all times, if necessary by restricting / denying access to the Field / surrounding areas when felling is being undertaken.
- First Aid Kits appropriate for potential chain saw injuries are to be available on site during operations and access to mobile phones available to call emergency services in the event of an incident.
- Other Friends of Farmers Field (FoFF) volunteers who might be in attendance when tree felling is taking place must be fully briefed on the operation and provided with necessary protective equipment to ensure their safety and awareness.

It is imperative that the above terms and conditions are fully complied with at all times to ensure that any incident is covered by the UPC Insurance Policy and /or in the event of any HS&E investigation / inspection or RIDDOR report.

All likely to be involved in and / or be present (All FoFF volunteers & appropriate Parish councillors) when tree felling operations are taking place must sign and return a copy of this document to the Clerk to the Council to show that they have read and understood the Terms and Conditions contained herein.

I have read and understand the above Terms and Conditions for chain saw use

Signed

Print Full Name

Date

*HSE INCG317 <http://www.hse.gov.uk/pubns/indg317.pdf>

**FISA 301 <https://www.ukfisa.com/assets/files/safetyLibrary/FISA-AA-301-Petrol-driven-chainsaws.pdf> as well as elements of FISA 302, 303 and 304.