



## Minutes of Working Group meeting held at Urchfont Village Hall

**Tuesday, 21 February 2023.**

**Present:** Malcolm Turner MT (chair), David Mottram (DM), Trevor Hill (TH) and Simon Holt (SH).

**Apologies:** Linda Jennings (LJ) and Stuart Davies (SD).

- 1. Terms of Reference:** A draft version had been presented to UPC and their thoughts had been incorporated. A lengthy discussion ensued about whether members of the WG should be *'appointed by UPC'*. In the end it was agreed to replace those 3 words by *'proposed by UPC or the WG and appointed by UPC'* The 2 words *'main objective'* are to be replaced by a single word *'aim'* and the random word at the end of the 1<sup>st</sup> sentence in black after April 2017 will be removed. 'This will allow managed growth and development of housing, community assets and infrastructures for the period 2026 to 2036' In the following paragraph the words *'decision-making authority'* will be replaced by *'qualifying body'*. The word *review* to be substituted by *update*.  
At the previous meeting the 'Aim' of the WG had been discussed as a 'stand-alone'. The WG now considered it should be incorporated within the ToR's'

**ACTION:** DM to make alterations and the document will be sent to the Parish Clerk for consideration by UPC

- 2. Code of Conduct:** These have been approved by UPC.
- 3. Aim of the Working Group:** Four headings to be included: Housing and Design; Community and Environment; Business & Employment and Highways & Transport.

**ACTION:** The WG to come up with subheadings for these 4 subjects in readiness for public consultation meetings and a questionnaire.

TH suggested we might call the Plan something other than a Neighbourhood Plan, but that is the legal term for these documents. MT and TH both felt that the Wildman's site (currently Urchfont Vehicles Ltd.) should not be in the UWLNP as a site for development as it is a local independent business and should be protected from development. SH & DM both felt that it should be retained but not perhaps in its existing location. If it did move, then the current site would become a brownfield site within the development boundary and hence suitable for development. MT mentioned that the Policy seeking homes for older people hadn't produced a result. SH said there have been 2 bungalows and 1 Home for Life built during the

Plan period. The issue is that warden-controlled developments need at least 20 homes to justify a warden. Perhaps we might look at the BfL (Buildings for Life 12) of Homes for Life standard as a condition on planning consents going forwards.

**ACTION:** DM felt we should start looking at an update to the existing plan and it was agreed that DM and SH will undertake the update in the first instance. The update to be considered by the WG before being forwarded to UPC and by them to Wiltshire council.

4. **Venue for meetings:** SH asked why we need to spend money renting the committee room for private meetings. Some members felt they didn't have a table big enough for perhaps 9 working group members to sit round. SH felt we are wasting money renting the Village Hall.
5. **New WG members:** Bob Lunn has been asked to advertise for new members in the UPC section in the next issue of Redhorn News. DM felt it would be advantageous to get some younger members. There were considerable concerns about whether we would get anyone else to join. SH felt that many people had welcomed the 1<sup>st</sup> iteration of the UWLNP and that might encourage new members to step forward.

**ACTION:** Once the advert is posted, WG members will have to look to recruit the right people with relevant skills to join the WG. Nominations would be referred to UPC who might themselves have applicants in mind.

6. **Locality Funding:** Little progress has been made and if we need to provide a new Sustainability Appraisal, that this would come at considerable cost if undertaken by an outside contractor. Locality funding of £10,000 plus an extra £8,000 if new sites have been identified is available.

**ACTION:** DM to investigate completing the expression of interest form for a grant.

7. **Next Meeting:** 19:00 28<sup>th</sup> March in Urchfont Village Hall.