

**DRAFT Minutes of the Urchfont Parish Council (UPC) Planning Meeting held in Urchfont Village Hall on Wednesday 14<sup>th</sup> December 2022**

**Present:** Councillors: Botham (MB – Chairman), Hollyman (MH - Vice-Chairman), Bamber (SB), Holt (SH), Gibb (HG), Rotherham(PR)

**Clerk to the Council:** Lunn (BL)

**Councillor for Urchfont & Bishops Cannings:** Cllr Whitehead (PW)

**Members of the Public (for all or part of the meeting):** Trevor Hill, Malcolm Smith, Janet Hawkins, Corrine Rotherham

1. **Apologies** – Cllrs Turner (MT), Rotherford (JR), Moscrop (PM), Scanlon (RS)
2. **Declarations of Interest** - None
3. **Minutes of a meeting held on 9<sup>th</sup> November 2022**

Proposal	Proposer	Second	Resolution
To approve and sign the minutes unchanged as a true and accurate record of the meeting	MH	SH	AGREED Unanimously

4. **Matters arising from Minutes of 9<sup>th</sup> November 2022** – None raised

**Plans for discussion**

- a. **PL/2022/09335 - Householder planning permission - two storey side extension with single storey rear addition at HOMEFIELD, GREENGATE ROAD, WEDHAMPTON, DEVIZES, SN10 3QB**

MH reported that he had some prior knowledge of this property, it is a large house in a large plot of land. It is understood that the applicant had contacted five near neighbours who had raised no objections. The proposal relates to a fairly straightforward extension mainly to the side of the property. No other comments were raised.

Proposal	Proposer	Second	Resolution
To SUPPORT the application	MH	SH	AGREED Unanimously

- b. **PL/2022/08946 - Notification of proposed works to trees in a conservation area- Group of 3 Ornamental conifers (T1) - reduce heavily leaning easterly most tree to 4m in height. Dead wood other two trees. Common Hawthorn (T2) - heavily leaning tree. Reduce to 2.5/3m. Sycamore (T3) - reduce crown of southerly stem by 2/3m and northern stem over wall to match to reduce loading on low fork at THE BARN, HIGH STREET, WEDHAMPTON, DEVIZES, SN10 3QE**

MH explained that the application related to ongoing work on a number of trees, nothing appears unreasonable. No other comments were made.

Proposal	Proposer	Second	Resolution
NO OBJECTION	MH	SH	AGREED Unanimously

**c. PL/2022/06905 - Full planning permission - Proposed change of use from self-catering holiday cottage to 6 monthly residential use at BREACH HOUSE, CUCKOO CORNER, URCHFONT, DEVIZES, WILTS, SN10 4RA**

MH explained the application. SH commented that this is not the first time an application has been made for this property, conditions were imposed when approval was given for the property to be converted to self-catering. PW commented that planning circumstances have changed past years so condition may not now apply. SB pointed out that there is currently very little rental property in the village, this proposal is a positive move to offer such accommodation.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To SUPPORT application</b>	<b>SB</b>	<b>HG</b>	<b>AGREED with one abstention</b>

**d. PL/2022/08889 - Prior approval - Part 3 Class R: Agricultural buildings to a flexible commercial use (B8) at NEW SIDE FARM, URCHFONT, SN10 4RQ**

MH explained the application, confirming that B8 relates to storage and distribution but that it does not specifically state what will be stored or distributed. MB expressed concerns that usage of the facility might include delivery transport access day and night which is unlikely to be welcomed by the community, there is insufficient information on this in the application. He suggested that if the application is supported that it should be on the basis that a condition is applied limiting vehicular access. Further discussion identified further concerns about the lack of information in the application documents.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To OBJECT to the application due to lack of information on proposed use of the building and times of operation.</b>	<b>MH</b>	<b>SH</b>	<b>AGREED Unanimously</b>

**5. Decisions received from Wiltshire Council up until 4<sup>th</sup> December 2022**

- a. PL/2022/07376 - Householder Application - Proposed ancillary building to form annex and home office to replace the existing single detached garage. Proposed new French doors to the rear of the Cottage at Chestnut Cottage, Wedhampton, SN10 3QA - WITHDRAWN BY APPLICANT**
- b. PL/2022/07767 - Proposed Works to Trees in a Conservation Area - 1 - Crab Apple tree - reduce by 2m. 2 - Weeping Ash tree - hard pollard to canopy. 3 - Nagofagus tree - crown raise 2m. 4 - Ash tree - fell. 5 – Sycamore tree - crown raise 5m over roadside. 6 - Picea sp tree - fell. 7 - Unspecified tree - 2m reduction to canopy. 8 - Laburnum tree - fell at URCHFONT MANOR, URCHFONT, DEVIZES, SN10 4RG - NO OBJECTION**
- c. PL/2022/08466 - Proposed Works to Trees in a Conservation Area - Ash (T1) - Fell to ground level as showing signs of dieback and heavy lean overroad at PENNING HOUSE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QH – NO OBJECTION**
- d. PL/2022/07005 - Householder Application Proposal and PL/2022/07250 Works to a listed building - Two storey side extension and rear single storey Garden Room at Cuckoo Farmhouse, Cuckoo Corner, Urchfont, Devizes, SN10 4RA – WITHDRAWN BY APPLICANT**
- e. PL/2022/07735 - Proposed Works to Trees in a Conservation Area - Conifer (T1) - reduce in height by 2-3m as unstable on bank.. Multi-stemmed conifer (T2) - reduce in height by 1-2m at FRIARS COTTAGE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QL – NO OBJECTION**

**6. Matters for Report – Nothing reported**

**Date of Next Scheduled Meeting: 11<sup>th</sup> January 2023 as part of the Full Council meeting.**

