



## **DRAFT Minutes of the Urchfont Parish Council (UPC) Planning meeting held in Urchfont Village Hall on Wednesday 10<sup>th</sup> April 2024**

**Present: Councillor's: Moscrop (PM – Chair), Bamber (SB – Vice Chair), Hill (TH), Gibb (HG), Holt (SH), Kendall (PK), Waddell (JW) and Stephens (AS)**

**Councillor for Urchfont & Bishops Cannings: Philip Whitehead (PW)**

**Clerk to the Council: Lunn (BL)**

**Members of the Public (for all or part of the meeting): Brenda Potter, Maria Kemp, Sam Weller, Nicky Hammond, Paul Taylor**

- 1. Apologies** – Councillors Rotherford (JR) and Shears (SS)
- 2. Declarations of Interest** – PK – Pecuniary interest in Application PL/2024/02771 Two Chimneys
- 3. Minutes of a meeting held on 13<sup>th</sup> March 2024**

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To approve and sign the minutes unchanged as a true and accurate record of the meeting</b>	<b>PM</b>	<b>TH</b>	<b>AGREED Unanimously</b>

- 4. Matters arising from Minutes of 13<sup>th</sup> March 2024** – None identified
- 5. Plans for discussion**

**PL/2023/11090 - Householder planning permission - Installation of 4 new "Velux" roof lights in west-facing pitched roof, each measuring 78mm tall by 55mm wide at 1 Manor Farmyard, Urchfont, Devizes, SN10 4BA**

SH commented that this application applies to a property at the front of Manor Farmyard which is plainly visible to all, he is surprised that the application does not stipulate heritage windows. The applicant has stated that normal windows are more appropriate, SB could not understand this view and agreed they should be heritage. TH pointed out that the application has been modified to stipulate only TWO windows, he also noted that the measurements are clearly cm and not mm as stated in the application notice. TH further commented that he had objected to the last application on the basis that it was not consistent with the characteristics of a barn type building, but that the Conservation Officer now appears to be supporting two additional windows. SH commented that although the numbers of windows have reduced, Planning may still object. PK queried whether support for this application would be setting a precedent, PW responded that no planning approval sets a precedent as all applications are unique.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To SUPPORT this application on the condition that heritage windows are installed.</b>	<b>PM</b>	<b>JW</b>	<b>AGREED Unanimously</b>

**PL/2024/02771 - Listed building consent (Alt/Ext) - Existing timber casement windows in white finish to be replaced with upvc windows in white finish at Two Chimneys, High Street, Urchfont, Devizes, Wilts, SN10 4QH**

As an interest had been declared, PK left the room whilst this application was discussed.

A few councillors had visited the site independently. SH reiterated that this is a Grade 2 listed building, all the windows subject of this application are in the extension and at the back of the house. SH believed that all should be counted as listed, as such WC have in the past turned down installation of UPVC windows. JW commented that none of the windows can be seen from the front of the building and SB suggested that it is often not easy to differentiate between wood and UPVC – she would not object. TH stated that the Conservation Officer would obviously have a view.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To SUPPORT this application</b>	<b>SB</b>	<b>AS</b>	<b>AGREED with one against</b>

**6. Decisions Received from Wiltshire Council up until 31<sup>st</sup> March 2024 – None Notified**

**7. Matters for Report – None raised**

**Date of Next Scheduled Meeting: 8<sup>th</sup> May 2024 as part of the Full Council meeting.**