



## APPLICATION FOR FINANCIAL ASSISTANCE

**Name and address of applicant Group or Organisation**

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**Main Authorised Contact Details**

Name	
Position in Group / Organisation	
Telephone Number	
Email Address	

**Number of Members in Organisation**

**Principle Age Group of members (please tick all those that apply):**

<b>Under 5</b>	<b>5-12</b>	<b>13-17</b>	<b>18-60</b>	<b>60+</b>	<b>All Ages</b>
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**Are you a Registered Charity or affiliated to a registered charity? YES / NO**

If so please give details:

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**Do you share resources with any other group or organisation? YES / NO**

If so please give details:

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**Please describe the main purpose and activities of your Group / Organisation.**

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**Please describe the project for which are seeking financial assistance?**

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**How will this project benefit the wider Parish Community?**

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**Which Parish Councillor has agreed to be your sponsor for this project?**

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<b>What is the anticipated total cost of the project?</b>	<b>What amount of financial assistance are you seeking from the Council?</b>
£	£

<b>When do you require the funds?</b>	<b>When is the intended project completion date?</b>
Estimated Date:	Estimated Date:

**If approved, which bank account do you want the money to be paid into?**

Name of Group / Organisation Account	Bank Name	Sort Code	Account Number

<b>Please indicate what other fund raising you intend to undertake to finance this project?</b>	<b>Will the project require ongoing support / maintenance, if so how will this be provided?</b>

Name	Signed	Date of Application

**Notes:**

1. Please contact the Clerk for more information or assistance.
2. Applications for Financial Assistance can be applied for at any time.
3. The Financial Assistance Policy and Procedure can be seen on the Parish Council website [www.urchfont-pc.gov.uk](http://www.urchfont-pc.gov.uk) under Parish Council/Financial Assistance Policy and Procedure
4. If boxes above are too small to make your case or you wish to provide additional information such as project plans, quotations etc., please attach them to this application.
5. Applications are to be supported by the latest accounts and current balance sheet of the applicant group / organisation.
6. The decision of the Parish Council regarding applications for funding will be final.

Please submit your completed application form to: Bob Lunn, Clerk to the Council, 14 Walnut Close, Urchfont, Devizes, SN10 4RU or email: [clerk@urchfont-pc.gov.uk](mailto:clerk@urchfont-pc.gov.uk) or telephone 01380 84873

**FOR UPC USE ONLY**

Date Application acknowledged	
Date Application considered by UPC	
UPC Decision	AGREED / REJECTED
Amount of Financial Assistance Awarded	£
UPC Conditions Applied	
Date applicant notified of UPC decision	
Date(s) Financial Assistance Paid	
Any Other Notes or Comments	