



## DRAFT Minutes of the Urchfont Parish Council (UPC) Planning Meeting held in Urchfont Village Hall on Wednesday 8<sup>th</sup> January 2025

**Present: Councillor’s: Moscrop (PM – Chair), Bamber (SB – Vice Chair), Waddell (JW), Stephens (AS), Rotherford (JR), Harding (RH) and Chadwick (RC)**  
**Councillor for Urchfont & Bishops Cannings: Philip Whitehead (PW)**  
**Clerk to the Council: Lunn (BL)**  
**Members of the Public (for all or part of the meeting): Mary Chivers-Newman, Paul Newman**

1. **Apologies: Cllrs Hill (TH), Shears (SS)**
2. **Declarations of Interest – None declared at the meeting**
3. **Minutes of a meeting held on 11<sup>th</sup> December 2024**

Proposal	Proposer	Seconder	Resolution
To approve and sign the minutes as a true and accurate record of the meeting.	JW	PM	AGREED with one abstention as absent from meeting.

4. **Matters arising from Minutes of 11<sup>th</sup> December 2024 – None raised**
5. **Plans for discussion**

### **PL/2024/11388 - Full planning permission - Change of use to residential curtilage (retrospective) and erection of garden room at Jade House, 14 Hazel Grove, Urchfont, Devizes, Wilts, SN10 4RG**

Three councillors visited the site and spoke to the applicant. It was noted that four objections are already on the WC website relating to the documented easement and position of the [proposed structure over drains.

Mrs Chivers-Newman was invited to speak, she confirmed that new drawings were being prepared to modify the position of the proposed structure to be 2 metres away from the easement and drains. AS pointed out that the Council can only make a decision based on the current application, PW suggested that to save time the Council can anticipate the proposed changed plans by adding a condition to their recommendation.

Proposal	Proposer	Seconder	Resolution
To SUPPORT subject to condition that later submitted plans show revised position 2 metres away from easement and drains	JW	PM	AGREED unanimously

### **PL/2024/11369 - Listed building consent (Alt/Ext) - Replace French casement doors with fixed glazed screen of identical design at Cuckoo Farmhouse, Cuckoo Corner, Urchfont, Devizes, SN10 4RA**

Three councillors visited the site. The proposal relates to modifications which cannot be viewed from elsewhere and to doors which are rotten.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To SUPPORT this application.</b>	<b>JW</b>	<b>AS</b>	<b>AGREED unanimously</b>

**PL/2024/11311 - Notification of proposed works to trees in a conservation area = Holly and Magnolia - Reduce both by 2/3m and cut holly back to edge of path at 3 THE ORCHARD, URCHFONT, DEVIZES, SN10 4QX**

Three councillors visited the site and could not see any reason to object to these maintenance proposals, the works will be undertaken by Will Corke.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>NO OBJECTION to this application</b>	<b>JW</b>	<b>PM</b>	<b>AGREED unanimously</b>

**PL/2024/11313 - Notification of proposed works to trees in a conservation area - Beech and Oak (T1) - reduce and shape crowns by 30% (2 - 2.5m) to suitable growth points. Norway Spruce (T2) - crown raise to 6m and remove minor deadwood from crown at LARCHCOMBE, PEPPERCOMBE LANE, URCHFONT, DEVIZES, SN10 4QR**

Three councillors visited the site and could not see any reason to object to these maintenance proposals, the works will be undertaken by Will Corke.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>NO OBJECTION to this application</b>	<b>JW</b>	<b>AS</b>	<b>AGREED unanimously</b>

**PL/2024/11057 - Householder planning permission - Two bay car port at Pathway House, Cuckoo Corner, Urchfont, Devizes, SN10 4RA**

Three councillors visited the site. no objections appear on the WC website. No comments were made on the proposal which did not impact on neighbours.

<b>Proposal</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Resolution</b>
<b>To SUPPORT this application</b>	<b>JW</b>	<b>RH</b>	<b>AGREED unanimously</b>

**6. Received from Wiltshire Council up until 29th December 2024**

**PL/2024/09054 - Householder Application - Replace existing roof on southern side of bungalow and install 18 photovoltaic (PV) mono black panels integrated into roof of the property at 1 The Orchard, Urchfont, Devizes, Wilts, SN10 4QX - APPROVE WITH CONDITIONS**

**PL/2024/10374 - Proposed Works to Trees in a Conservation Area - Wingnut - Dismantle to ground level at HANOVER HOUSE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QH - NO OBJECTION**

**PL/2024/09701 - Proposed Works to Trees in a Conservation Area - Group of 3 x Common Beech (T1) - reduce crowns by 30% (3/4m) at LARKS GATE, PEPPERCOMBE CLOSE, URCHFONT, DEVIZES, SN10 4QS - NO OBJECTION**

**7. Matters for Report – None raised**

**Date of Next Scheduled Meeting: 12<sup>th</sup> February 2025 as part of the Full Council meeting.**