



A Meeting of Urchfont Parish Council will be held on WEDNESDAY 9th November 2022 at 7.00pm in the Village Hall Conference Room.

Councillors are reminded of their duty to attend this meeting, and to consider their decisions in the light of the legislation on Discrimination, Crime and Disorder and Bio-diversity. Members of the Public and Press are welcome to attend the meeting, but may only speak in the time set aside for public participation.

Alternatively, if you do not wish to attend any of the meetings in the Village Hall for whatever reason, you can submit an email representation to the Clerk on any issue or concern that you wish to have read out at any of the meetings on any of the agenda items below.

Bob Lunn

Clerk to the Council

Email: clerk@urchfont-pc.gov.uk

Tel: 01380 848737

3rd November 2022

AGENDA

A. INTRODUCTION

- 1. Welcome by the Chairman**
- 2. Apologies**
- 3. Application(s) for co-option** – to consider if any received

B. PLANNING – See Separate Agenda

C. OCTOBER COUNCIL MEETING

- 1. Declarations of Interest**
- 2. Time set aside for Public Participation and External Reports**
- 3. Minutes of the Meeting of the Council held on 5th October 2022** – to approve
- 4. Action List Status Review and Update Reports from the Minutes of the meeting held on 5th October 2022**
- 5. Finance**
 - a. Financial Statement and Bank Reconciliation as at 31st October 2022** – to receive and ratify spend details for August.
 - b. Request to fund / part fund works to large Ash tree adjacent to property boundary off Peppercombe Lane** – to consider (request attached Appendix II on the website version only)
 - c. Request from Urchfont Cricket Club for a contribution towards the removal of a**

dangerous ash tree on the boundary of the cricket ground – to consider (request attached at Appendix III on website version only)

d. Contributions to LHFIG (previously CATG) applications – to consider / approve

- i. Wedhampton 20mph speed zone traffic survey - £625 (25%)
- ii. Dropped kerb in The Croft - £375 (25%)

6. Lead Councillor, Working Groups, Clerk & other written Reports (attached at Appendix I on website version only)

a. Clerks Report

b. Councillor reports – none received

7. Urchfont Pond – to receive an update.

8. Neighbourhood Plan – to receive an update

9. Annual ROSPA on Children's Playground – to consider recommendations

10. Electric Vehicle Charging Points for villages– to consider WC opportunity (see WC grant scheme information at Appendix IV on website version only)

11. Electronic Speed Signs on B3098 – to receive an update

12. Farmers Field – To receive an update (see report attached at Appendix V on website version only)

13. Bushes at the entrance to The Orchard – to receive an update

14. Naming of Hales Farm development roads and houses – to consider updated proposals (see proposal attached at Appendix VI on website version only)

15. HGV damage to verges – to receive an update

16. Update on Current Issues not covered by above agenda items

17. External Meetings

18. Other Reports from Councillors

19. Items for Future Agenda

Date of Next Meeting: Wednesday 14th December 2022 - 7.00pm Village Hall (Conference Room)

APPENDIX I TO NOVEMBER 2022 UPC AGENDA

a. CLERK'S REPORT

i. Finance – Copies of the Financial Summary and Bank Reconciliation at 31st October 2022 will be distributed to all councillors prior to the meeting. The accounts are in good order. The accounts have been updated to include all approved amendments to the budgets made at the October meeting.

ii. Councillor Vacancies – There are now two vacancies following the recent resignation with immediate effect of Cllr. David Stevens. I am expecting one completed nomination form from Rhodri Scanlan who lives in Wedhampton, if this is received prior to the meeting on 9th November it can be considered at the meeting assuming that it is fully valid.

iii. Data Protection - I have received confirmation from the Information Commissioners Office that the UPC registration as a Data Controller has been renewed until 2nd November 2023.

Bob Lunn, Clerk to the Council

b. COUNCILLOR REPORTS - None Received

APPENDIX II TO NOVEMBER 2022 UPC AGENDA

Mr Bob Lunn
Parish Clerk
14 Walnut Close
Urchfont
SN10 4RU

2, Peppercombe
Peppercombe Lane
Urchfont
Devizes
Wiltshire SN10 4QR

Tel 01380 848102

9th October 2022

Dear Mr. Lunn,

Re: Ash tree maintenance – Peppercombe Lane

I am writing to ask the Parish Council to consider paying for, or part-funding, the pruning back of a large ash tree which is adjacent to our property boundary on footpath URCH 46, off Peppercombe Lane.

The tree is on land which, according to The Land Registry, has no known owner (see attached document). Wiltshire Council have also denied any responsibility for the maintenance of the tree.

It is showing early signs of Ash Dieback and my concern is that, once the disease inevitably sets in, the tree could fall – either across the path towards Paul Bancroft's paddock or across my boundary fence towards the house.

I appreciate that the Parish Council is not duty-bound to pay for this work but, as a potential safety issue, I would like to have it reduced in size considerably before it ultimately becomes a hazard. The tree is not in a conservation area and has no associated preservation order.

I consulted Tree Surgeon, Mike Burns, and he agreed that it should be done sooner rather than later. He has quoted £1400 + VAT to have it reduced to 50% of its current height. This will require a cherry picker due to its height and position on the footpath – please see attached.

I hope that the Parish Council is amenable to my proposal.

I look forward to hearing from you

Yours sincerely,



Liz Turner

APPENDIX III TO NOVEMBER 2022 UPC AGENDA

Urchfont Village Cricket Club

To: Urchfont Parish Council

c/o Mr Bob Lunn, Parish Clerk

UVCC – Tree Suffering from Ash Die-back

Request to UPC for Funding

- 1) Unfortunately, the very large Ash tree on the boundary of the Cricket Ground and Witchell Lane is showing early stages of Ash die back. The advice that UVCC has received is to fell the tree as soon as possible. The tree is not within the conservation area, or subject to a Tree Preservation Order.
- 2) From the lease is not particularly clear who's responsibility it is to remove this tree before it becomes dangerous, particularly to those using Witchell Lane to either access their property or Oakfrith Wood. However, there is no doubt that UVCC should take action to have the tree removed.
- 3) We have obtained a first quote which is attached to this document and are expecting a second quote shortly. As you can see from the attached quote, we can reduce the cost by using UVCC volunteers to do some of the work at ground level, and within the cricket ground.
- 4) This work is to the Cricket Ground which is a community asset providing cricket playing and practice, and croquet playing, facilities within the Urchfont community. The work will also ensure that there will be no falling branches due to Ash die-back on the public by way – Witchell Lane.
- 5) Give the above, would UPC consider making a financial contribution to complete the necessary work?

Best Regards,

Dave Mottram

Chairman UVCC

Wiltshire Council Grants for Electric Vehicle Charging Infrastructure (EVCPI)

Application process is now open

Following the well-attended EV Charging Infrastructure for Town & Parish Councils Webinar on the 14th of September, we are pleased to announce that you can now apply for the grants.

Please note that **funding for the On Street Residential Charging Scheme (ORCS) to complement the Wiltshire grants is not confirmed beyond March 2023**, so we recommend getting applications in as soon as you can.

Materials can be found at this link: [Electric vehicles and charging points - Wiltshire Council](#).

1. [Wiltshire EVCPI grant guidance](#)
2. The application form: [EVCPI Grant Scheme \(wiltshire.gov.uk\)](#)
3. Recordings of the presentations at the webinar, each presentation is short (around 10m):
 1. [National and Wiltshire EV strategy](#)
 2. [National ORCS grant](#)
 3. [Wiltshire EVCPI grant](#)
 4. [Wiltshire Council's charge point installer Joju and their provision of free site assessments](#)
4. Link to guidance for the national ORCS grants from Government, which can be used in conjunction with the Wiltshire grants.

If you have identified sites, the first step in applying for the Wiltshire EVCPI grant (up to £2500) is to book a free site assessment from Joju, Wiltshire Council's EV Charging Infrastructure provider.

Please contact info@joju.co.uk with 'Wiltshire Council EV Charging Project' in the subject line.

If, having reviewed the materials, you have further questions for the Council, please contact fleet.services@wiltshire.gov.uk.

This in an update from Mike McDonald which includes Farmers Field.

I've ordered 500 native daffs - narcissus pseudonarcissus - for Pauline and her team to plant along the pond wall. I won't know how many she'll need until the dirty deed is actually done but I can always plant what's left over somewhere else in the village. On this subject, you will probably know that 30 or so years ago we planted several hundred daffs around the village: I recall the bit I did was the lay-by island at the bottom of Stonepit. I know another location was the deep grass verge up by the Allotment bus shelter but cannot remember the other areas that were done - people just headed off in different directions with a spade and bag of bulbs! These daffs are all fading or manky now so, as briefly discussed at the last re-wilding meeting, maybe we can revive the project and each of the three or four next autumns plant 500 or so native daffs around the village?

On another matter, FYI only also, Jeff Vickers and I drove a trailer over to a nursery near Shepton Mallet today to collect the first tranche of new trees for Farmers Field, we'll plant these on Saturday 29th October. These trees are all what I call "garden centre size" at c.2m high rather than small whips. More expensive of course but better in the long run as we won't need to maintain or water them so much, they'll likely not need staking or deer protection, the survival rate should be higher, and they'll give us a 5/6-year head start over small 12" high whips.

I've paid for all the above out of the £500 Scarycrow money that I've been given. The 30 trees offered free by the Woodland Trust will be arriving later in the year, they cannot say when.

To give you an idea of budgeting, I expect to be able to pay for the next tranche of trees out of the Scary money that I have left so may only have to draw on, say, £250 of Parish funds next year (if not then I very much doubt more than £500?). I'm hoping that if the ash felling goes well this Winter we should have finished re-planting Farmers Field by the Spring and can largely wrap up the project. What we might then do is for those in the team to sort themselves into a rota so that each person takes it in turn once a month to go and check over the place, inspect the live and dead hedges, and to look over the trees.

One outstanding issue is what to do with the under-storey of the wood (if anything) so I'll liaise with Malcolm as what best to do here - maybe several groups of berry shrubs for birds, such as viburnum?

APPENDIX V TO NOVEMBER 2022 UPC AGENDA

**PROPOSED STREET AND HOUSE NAMES / NUMBERS FOR HALES FARM DEVELOPMENT
SUBMITTED BY ACORN PROPERTY GROUP – AMENDED FOLLOWING COMMENTS AT THE UPC
MEETING ON 5TH OCTOBER 2022**

Original listing discussed on 5th October 2022

Plot	Name/Number	Street Name
1	1	Hazel Green
2	2	Hazel Green
3	3	Hazel Green
4	4	Hazel Green
5	Fern House	Hazel Green
6	Sage Cottage	Hazel Green
7	Meadow Cottage	Hazel Green
8	Olive Barn	Hazel Green
9	Willow Barn	Hazel Green
10	Myrtle House	Hazel Green
11	Juniper House	Hazel Green
12	The Laurels	Hazel Green
13	Jade House	Hazel Green

Amended listing proposed by Acorn Property Group on 17th October 2022

Plot	Name/Number	Street Name
1	1	Hazel Grove
2	2	Hazel Grove
3	3	Hazel Grove
4	4	Hazel Grove
5	5 Fern House	Hazel Grove
6	6 Sage Cottage	Hazel Grove
7	7 Meadow Cottage	Hazel Grove
8	8 Olive Barn	Hazel Grove
9	9 Willow Barn	Hazel Grove
10	10 Myrtle House	Hazel Grove
11	11 Juniper House	Hazel Grove
12	12 Primrose Barn	Hazel Grove
13	13 Jade House	Hazel Grove