

DRAFT Minutes of the Urchfont Parish Council (UPC) Planning meeting held in Urchfont Village Hall on Wednesday 8th May 2024

Present: Councillor's: Moscrop (PM – Chair), Bamber (SB – Vice Chair), Rotherford (JR), Hill (TH), Kendall (PK), Waddell (JW), Shears (SS) and Stephens (AS)

Councillor for Urchfont & Bishops Cannings: Philip Whitehead (PW)

Clerk to the Council: Lunn (BL)

Members of the Public (for all or part of the meeting): Brenda Potter, John Durbin

1. **Apologies** - None
2. **Declarations of Interest** – None declared at the meeting.
3. **Minutes of a meeting held on 10th April 2024**

Proposal	Proposer	Seconded	Resolution
To approve and sign the minutes unchanged as a true and accurate record of the meeting.	PM	TH	AGREED with one abstention due to absence from meeting

4. **Matters arising from Minutes of 10th April 2024** – None raised.

5. **Plans for discussion**

PL/2024/03395 - Proposed Works to Trees in a Conservation Area 1 - Mulberry tree - reduce by 1m-1.5m and shape crown accordingly. 2 - Holly tree - fell. 3 - Ornamental Conifer tree - fell. 4 - Sycamore tree - fell. 5&6 - Ash and Lime trees - cut back overhang in line with boundary. 7 - Yew tree - reduce by 1m-1.5m and shape crown accordingly at MULBERRY HOUSE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QP

(Note: NO OBJECTION decision following a site meeting by a quorum of councillors on 25th April 2024 to meet a consultation deadline is to be ratified)

Proposal	Proposer	Seconded	Resolution
To ratify the decision of NO OBJECTION made on 25th April 2024.	PM	AS	AGREED unanimously

PL/2024/03800 - Householder planning permission - Demolition of attached garage and replacement with 1.5 storey extension at Fosbury Cottage, The Green, Urchfont, Devizes, SN10 4RB

JW confirmed that 3 councillors had made a site visit, the existing garage is extremely dilapidated and unsightly. There are no representations on the WC website and the proposal does not impact neighbours. TH noted that the adjoining property behind is listed and may impact planning decisions, PW confirmed that Conservation Officer comments may influence a decision.

Proposal	Proposer	Seconded	Resolution
To SUPPORT this application.	TH	JW	AGREED unanimously

6. **Decisions Received from Wiltshire Council up until 28th April 2024**

PL/2024/02229 - Lawful Development Certificate for a Proposed Use Certificate of lawfulness to enable running of dog grooming service from cabin at rear of 6 Manor Close, Urchfont, Devizes, Wilts, SN10 4RE - REFUSE.

PL/2023/10931 and PL/2024/00204 (Listed Building) - Householder Application 22 High Street, Wedhampton, Devizes, SN10 3QE Replacement of temporary masonry external sole plate with a permanent traditional timber sole plate at 22 High Street, Wedhampton, Devizes, SN10 3QE - APPROVE WITH CONDITIONS

PL/2024/02318 - Proposed Works to Trees in a Conservation Area 5 x Ornamental Conifer trees - reduce height to 3.5m CUCKOOS CORNER, CUCKOO CORNER, URCHFONT, DEVIZES, SN10 4RA - NO OBJECTION

PL/2024/02771 - Works to a Listed Building Existing timber casement windows in white finish to be replaced with UPVC windows in white finish at Two Chimneys, High Street, Urchfont, Devizes, Wilts, SN10 4QH - WITHDRAWN BY APPLICANT

PL/2024/01287 - Works to a Protected Tree Turkey Oak (T6) - reduce crown by 2/2.5m to previous reduction points. Red Oak (T3) - reduce crown closest to property (Jubilee House) by 2/3m and balance remaining crown to match. Wild Cherry (T4) - reduce in height by 2/3m and shape crown to match at JUBILEE HOUSE, TOWNSEND, URCHFONT, DEVIZES, SN10 4RR - APPROVE WITH CONDITIONS

7. Matters for Report – TH pointed out that Application PL/2024/02229 above, which was refused, had not been subject to UPC consultation and that the business is operating in a garden building at this address. PW clarified the position in that this type of application is not subject to consultation but will be now that a planning application has been submitted. The business can operate in the meantime because of a procedural error on the party of WC.

Date of Next Scheduled Meeting: 12th June 2024 as part of the Full Council meeting.