

DRAFT Minutes of the Urchfont Parish Council (UPC) Planning Meeting held in Urchfont Village Hall on Wednesday 9th November 2022

Present: Councillors: Botham (MB – Chairman), Hollyman (MH - Vice-Chairman), Bamber (SB), Holt (SH), Rotherford (JR), Gibb (HG), Rotherham(PR), Moscrop (PM) and Scanlon (RS)

Members of the Public (for all or part of the meeting): Malcolm Taylor, Brenda Potter, Nicky Hammond, Linda Jennings, Paul Melhuish, Dave Mottram, Trevor Hill, Louise Barnes

1. **Apologies** – Cllr Turner (MT)
2. **Declarations of Interest** - None
3. **Minutes of a meeting held on 5th October 2022**

Proposal	Proposer	Seconder	Resolution
To approve and sign the minutes as a true and accurate record of the meeting.	SH	MB	AGREED with 3 abstentions due to not being at the meeting.

4. **Matters arising from Minutes of 5th October 2022** – None raised

5. **Plans for discussion**

- a. **PL/2022/07735 Notification of proposed works to trees in a conservation area - Conifer (T1) - reduce in height by 2-3m as unstable on bank. Multi-stemmed conifer (T2) - reduce in height by 1-2m at FRIARS COTTAGE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QL** – consultation period extended to 10th November at UPC request.

Four councillors attended the site visit on 8th November. No letters of representation have been received.

MH explained that the conifer currently leans across Friars Lane, no other comments were made.

Proposal	Proposer	Seconder	Resolution
No Objection	MH	SH	AGREED unanimously

- b. **PL/2022/07767 Notification of proposed works to trees in a conservation area - 1 - Crab Apple tree - reduce by 2m 2 - Weeping Ash tree - hard pollard to canopy 3 - Nagofagus tree - crown raise 2m 4 - Ash tree - fell 5 - Sycamore tree - crown raise 5m over roadside 6 - Picea sp tree - fell 7 - Unspecified tree - 2m reduction to canopy 8 - Laburnum tree – fell at URCHFONT MANOR, URCHFONT, DEVIZES, SN10 4RG** – consultation period extended to 10th November at UPC request.

Three councillors attended the site visit on 8th November, No letters of representation have been received.

A applicant who met councillors on site pointed out that they have a tree survey completed annually of all trees in the Manor grounds. MH commented that two of the trees overhang Blackboard Lane, he could not see any reason why the Council should object to the application. No other comments were made.

Proposal	Proposer	Seconder	Resolution
No Objection	MH	SH	AGREED unanimously

c. **PL/2022/07508 - Householder planning permission - Proposed two-storey extension, entrance porch canopy and conversion & extension of garage to form work from home studio office at LARCHCOMBE, PEPPERCOMBE LANE, URCHFONT, DEVIZES, SN10 4QR** – consultation period extended to 10th November at UPC request.

Two councillors made a site visit on 7th November, no letters of representation have been received.

SH explained that the site visit viewed the proposed works externally, the extension is largely at the rear of the property. No windows will overlook other properties and in his opinion the works will make a better house for the plot. MB commented that the plans include a new porch. Mrs Barnes was given the opportunity to add any comments, but declined.

Proposal	Proposer	Seconder	Resolution
To SUPPORT the application	SH	MB	AGREED unanimously

d. **PL/2022/08194 -Householder planning permission - Erection of Two Storey Extension at21 THE PADDOCK, URCHFONT, DEVIZES, SN10 4SH**

Four councillors made a site visit on 8th November, no letters of representation have been received.

MH commented that the existing conservatory and garage are to be removed, the extension is very similar to that at a nearby property. JR said that the existing garage is too small for a car anyway. No other comments were made.

Proposal	Proposer	Seconder	Resolution
To SUPPORT this application	SH	MB	AGREED unanimously

e. **PL/2022/08466 - Notification of proposed works to trees in a conservation area - Ash (T1) - Fell to ground level as showing signs of dieback and heavy lean over road at PENNING HOUSE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QH**

Four councillors made a site visit on 8th November, no letters of representation had been received.

MH confirmed that the tree is showing signs of dieback and leans over the B3098. No other comments were made.

Proposal	Proposer	Seconder	Resolution
NO OBJECTION	MH	PM	AGREED unanimously

f. **PL/2022/08538 - Householder planning permission - New single storey rear extension and detached single storey garden studio at 8 MANOR FARMYARD, URCHFONT, DEVIZES, SN10 4BA**

Four councillors made a site visit on 8th November, no letters of representation had been received.

MH stated that whilst this application was out for consultation, no documents had been entered on the WC Planning website. Luckily, submitted plans were obtained from the applicant to facilitate the site visit and consultation process. (BL post meeting note: this fact was reported to WC Planning on 10th November when notifying the UPC decision, documents and plans were still not on the website.)

MH commented that this is a rear extension which is more of a conservatory, the next door property has a similar extension built already. He also commented that no issues could be seen with the proposed garden studio. No other comments were made

Proposal	Proposer	Seconder	Resolution
To SUPPORT this application	SH	MB	AGREED unanimously

6. Decisions received from Wiltshire Council up until 30th October 2022

a. PL/2022/05715 - Full Planning Permission – Proposed Replacement play space building. Urchfont Primary School, Cuckoo Corner, Urchfont, Devizes, SN10 4RA APPROVE WITH CONDITIONS

b. PL/2022/07209 - Proposed Works to Trees in a Conservation Area Proposal: Sycamore (T1) - reduce and shape southern canopy/branches that overhang the Club House by 3/4m to suitable reduction points at CLUB HOUSE, HIGH STREET, URCHFONT, DEVIZES, SN10 4QN – NO OBJECTION

7. Matters for Report – None raised

Date of Next Scheduled Meeting: 14th December 2022 as part of the Full Council meeting.