



DRAFT Minutes of the Urchfont Parish Council (UPC) Planning Meeting held in Urchfont Village Hall on Wednesday 8th February 2023

Present: Councillors: Botham (MB – Chairman), Hollyman (MH - Vice-Chairman), Turner (MT), Bamber (SB), Rotherham(PR), Rotherford (JR), Moscrop (PM) and Scanlon (RS)

Clerk to the Council: Lunn (BL)

Councillor for Urchfont & Bishops Cannings: Cllr Whitehead (PW)

Members of the Public (for all or part of the meeting): Trevor Hill, Nicky Hammond, Elaine Bancroft, Maria Kemp, Richard Kemp, Corrine Rotherham, Bill Donald, David Brock

1. **Apologies** - Cllrs Holt (SH) & Gibb (HG)
2. **Declarations of Interest** – SB declared a non-pecuniary interest in Item 5b
3. **Minutes of a meeting held on 11th January 2023**

Proposal	Proposer	Seconder	Resolution
To approve and sign the minutes unchanged as a true and accurate record of the meeting	MT	MH	AGREED with one abstention as did not attend

4. **Matters arising from Minutes of 11th January 2023** – None raised

5. **Plans for discussion**

- a. **PL/2022/09673 - Full planning permission - Demolition of existing side lean to extension (kitchen and bathroom with cavity wall and slate roof) and rear facing conservatory. Replacement with two storey extension to side and single storey extensions to side and rear at New End Cottage, Urchfont, Wilts, SN10 4RQ**

Councillors Turner and Botham visited the site on 7th February 2023. MT summarised the application and noted that the property is not in the conservation area and that the extension does not impact on neighbours. This is a reasonable size extension in addition to one approved earlier. MB could see no problem with the proposals.

Proposal	Proposer	Seconder	Resolution
To SUPPORT this application	MT	MB	AREED unanimously

- b. **PL/2022/08638 - Listed building consent (Alt/Ext) - Addition of new external door to pre-existing alcove. Relocation of toilet facilities at Urchfont Community Shop, The Green, Urchfont, Devizes, Wilts, SN10 4QU**

Councillors Turner and Botham visited the site on 7th February 2023. David Myers had sent a copy of the comments he had made to WC on this application, these were displayed on the screen at the meeting (see Appendix I on website version only). Bill Donald responded constructively to each of the points made by Mr. Myers, MT also noted that he had questioned the door opening during the site visit. The size of the proposed toilet door is sufficient for disabled wheelchair access, Mr. Donald also pointed out that this will not be a public toilet unless specifically requested by individuals. MB commented that he believed that the proposals make sense and will improve storage of stock.

Proposal	Proposer	Seconder	Resolution
To SUPPORT this application	MT	MB	AGREED unanimously

c. PL/2023/00209 - Notification of proposed works to trees in a conservation area - T1 Ash tree - Fell T2 Elder tree - Crown reduction by approximately 2.5 metres at GREEN VIEW, THE GREEN, URCHFONT, DEVIZES, SN10 4QU

MT commented that this application had already been the subject of a WC 'No Objection' planning decision despite still being within the consultation period – no site visit was made.

6. Decisions received from Wiltshire Council up until 29th January 2023

- a. PL/2022/07508 - Householder Application - Proposed two-storey extension, entrance porch canopy and conversion & extension of garage to form work from home studio office at LARCHCOMBE, PEPPERCOMBE LANE, URCHFONT, DEVIZES, SN10 4QR – APPROVE WITH CONDITIONS**
- b. PL/2022/09557 - Proposed Works to Trees in a Conservation Area - Fell / remove a magnolia tree in the front garden of 7 The Orchard, Urchfont. SN10 4QX – NO OBJECTION**

7. Matters for Report – None raised

Date of Next Scheduled Meeting: 8th March 2023 as part of the Full Council meeting.